**To Lease a Home with “At Home” PM**

 Please read over our outline so you will know what to expect during your leasing process with us.

**1) Home Selection:**

 a. Preview homes, select, and submit a full application on your desired home.

 b. Full application includes: fee paid, all information, copy of ID, paystub/LES, pet photo (if applicable)

 **2) Application:**

a. Completed online for a specific property

b. Background reports ordered: Credit, Criminal, Eviction

c. Residential Verification required from prior Landlord (application will not move forward until received)

**3) If Application is declined:**

a. you will be called to confirm that your application on the home was declined

b. A decline email will also be sent to you

**4) If Application is Approved:**

a. You will be called to confirm approval of the application.

b. Amounts required based on your move-in date will be provided, no personal check or cash accepted

Separate money orders needed:

\*for security deposit

\*for rent, and pet fee (if applicable)

d. You will be signing your lease via docusign

e. Schedule your (day and time) for the move-in orientation/key pick up

**6) Utility requirements:**

 a. Power/Water/Gas must be turned on in tenants name at least 2 days prior to move in date.

Our web site contains more information **(athome.rentals)**